

NAMMS

CAPABILITY STATEMENT



NATIVE AMERICAN MANAGEMENT SERVICES, INC.

12110 Sunset Hills Road

Suite 450

Reston, VA 20190

(571) 323-5635

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Native American Management Services, Inc.

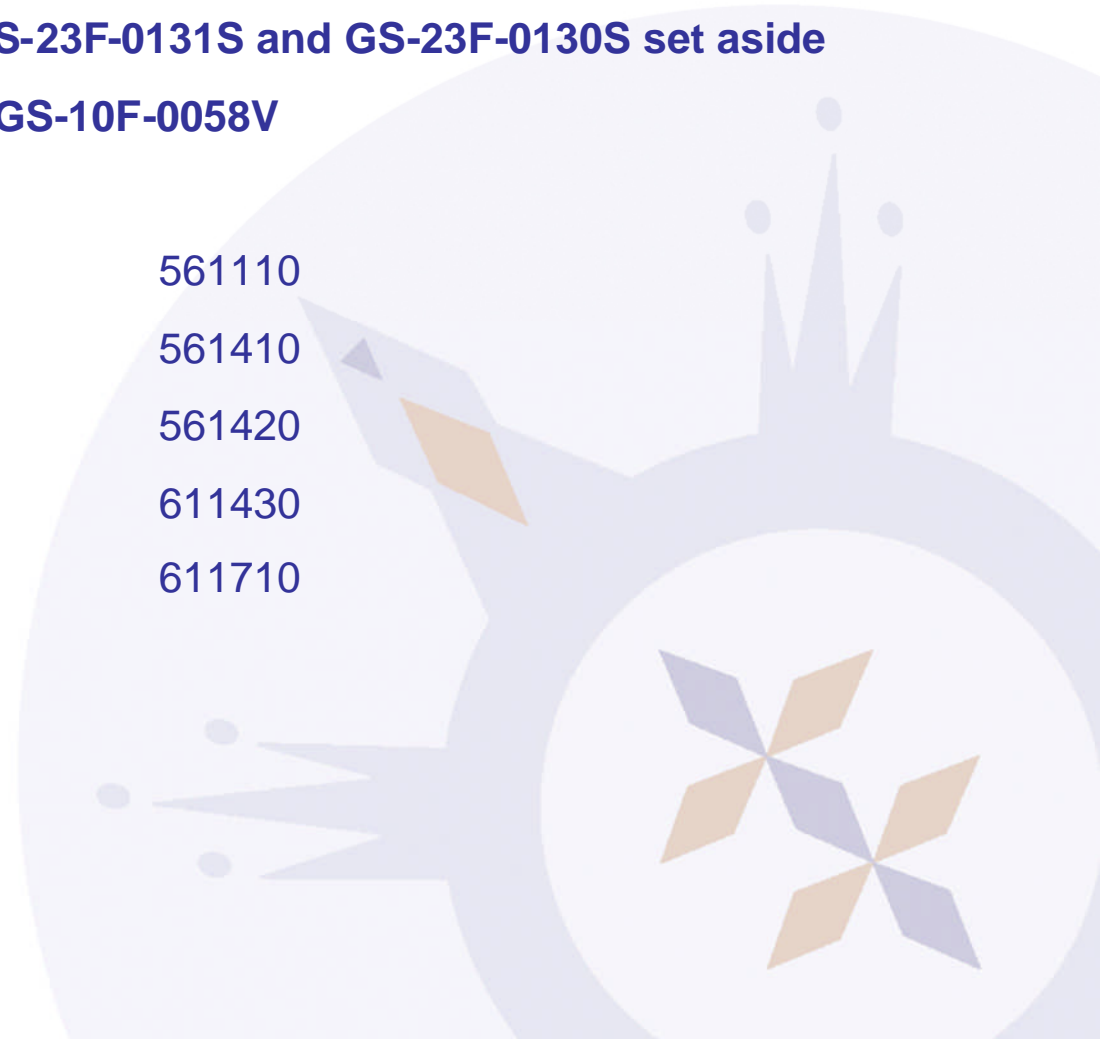
- Certified Native American, woman owned, small disadvantaged business
- Providing administrative management support services to the federal government for 17 years totaling over \$65M in contracts
- Solid reputation as a high quality dependable contractor with award winning team
- Over 60 staff and consultants nationwide



Native American Management Services, Inc.

- Holds **GSA AIMS** schedule **GS-23F-0131S** and **GS-23F-0130S** set aside
- Holds **GSA MOBIS** schedule **GS-10F-0058V**
- NAICS Codes

541611 (Primary)	541810	561110
541511	541820	561410
541512	541830	561420
541613	541850	611430
541618	541870	611710
541620	541910	
541720	541990	

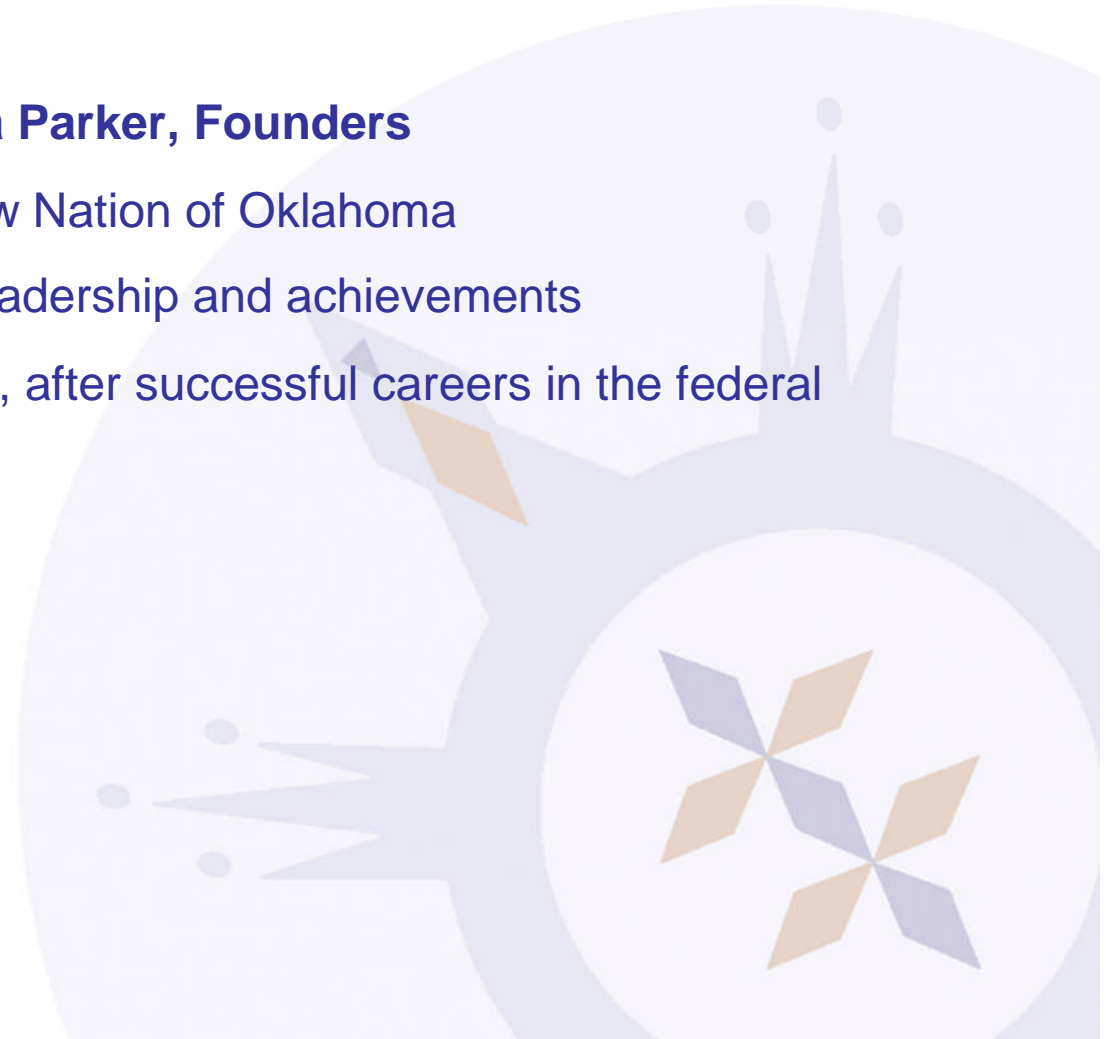




Leadership

■ Patricia Parker and Tonya Parker, Founders

- Members of the Choctaw Nation of Oklahoma
- Numerous awards for leadership and achievements
- Founded NAMS in 1992, after successful careers in the federal government





Program Management Support Services

- Event management
 - Green conferences and meetings
- Grant lifecycle management
 - Pre and Post grant management training and technical assistance
- Career transition training and professional development
- Subject matter experts in cultural issues, diversity, statistics, and environmental policy
- Fast and responsive recruitment, staff management, and training for our Federal clients



Event Management

- Over 100 conferences and meetings for Federal clients
- Green conference and meeting
- Comprehensive event coordination
- Identification and invitation of compelling speakers and experts, fulfillment of bilingual and bicultural requirements, provision of technical writers, editors, and other specialized support
- Logistics for grant review and peer review





Event Management

Native American Management Services, Inc.														
Representative Conference Management Experience	1-50 Participants	51-100 Participants	101-250 Participants	251-500 Participants	>500 Participants	Site Selection	Development, Design and Distribution of Meeting Materials	Arrange for Contract Services	Coordination of Travel Arrangements	Coordination of Audiovisual Equipment	Coordination of Food and Beverage Service	Onsite Registration	Development of Meeting Transcripts	Financial Status Report
DHHS – Administration for Children and Families														
4th, 5th, 6th, 7th, 8th, 9th, 10th National American Indian and Alaska Native Child Care Conference, Albuquerque, NM; San Diego, CA; Portland, OR; Kansas City, MO; Nashville, TN; San Antonio, TX; and Phoenix, AZ			X	X	X	X	X	X	X	X	X	X	X	X
ACF – National Native American Conference, Phoenix, AZ			X			X	X	X	X	X	X	X	X	X
OCBE Nation to Nation Conventions, Albuquerque, NM; Portland, OR; and Nashville, TN		X				X	X	X	X	X	X	X	X	X
Tribal OCBE New Administrator Training, Various Locations		X				X	X	X	X	X	X	X	X	X
Tribal Quarter Trainings, Various Locations	X	X				X	X	X	X	X	X	X	X	X
Tribal Workshop Meetings, Various Locations	X					X	X	X	X	X	X	X	X	X
DHHS – Centers for Disease Control and Prevention														
Economic Measures in Health Surveys Workshops, Bethesda, MD		X				X	X		X	X	X	X		X
Healthy People, Measuring Health Disparities, Columbia, MD	X					X	X		X	X	X	X	X	X
Healthy Women Cluster Trainings, Various Locations	X						X		X	X	X	X		X
NHFA Steering Committee, Washington, DC		X				X	X		X	X	X	X	X	X
National Consensus Conference, Bethesda, MD		X				X	X	X	X	X	X	X	X	X
Progress in Estimating Native Life Expectancy, Hyattsville, MD		X					X		X			X		X
Workshop on Summary Measures, Alexandria, VA		X				X	X		X	X	X	X	X	X

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DHHS – Health Resources and Services Administration														
Department of Health and Human Services, Secretary's Primary Health Care Policy Fellowships, Washington, DC; Norfolk, VA; and Orlando, FL				X			X	X	X	X	X	X	X	X
DHHS – Indian Health Service														
19th Annual National Council of Nurse Administrators Conference, Washington, DC				X			X	X	X	X	X	X	X	X
Environmental Health Workgroup Meeting, Albuquerque, NM	X						X	X	X	X	X	X	X	X
Head Start Directors Meeting, Santa Fe, NM	X						X	X	X		X	X		X
Head Start Future Directions Meeting, Albuquerque, NM	X						X	X	X	X	X	X		X
Head Start Grantee Workshop, Albuquerque, NM		X					X			X	X	X		X
Head Start Lead Consultant Focus Group, Salt Lake City, UT, and Albuquerque, NM	X						X	X	X	X	X	X	X	X
Health Promotion/Disease Prevention Conference, Washington, DC			X				X					X	X	X
IHS Awards Ceremony, Rockville, MD				X			X	X	X	X	X	X		X
IHS Heritage Day, Washington, DC			X						X	X	X	X		
IHS/Three Cultures DQIC, IHS Disabilities and Health Cluster, Mesa, AZ; Oklahoma City, OK; and Anchorage, AK	X						X		X	X	X	X		X
National Congress of American Indians, Santa Fe, NM				X			X							X



Event Management

Native American Management Services, Inc.												
Representative Conference Management Experience	1987 Participation	1990 Participation	1992 Participation	1994 Participation	1996 Participation	1998 Participation	2000 Participation	2002 Participation	2004 Participation	2006 Participation	2008 Participation	2010 Participation
DIRNS – Office of Minority Health												
Address to Commissioners on Minority Health Leadership Initiative, San Francisco, CA	X						X	X	X	X	X	X
Health for People 2010 Risk Assessment Workshop, Rockville, MD	X						X	X	X	X	X	X
Health Disparities Issues in a Native American and Alaska Native, Denver, CO				X		X	X	X	X	X	X	X
Tribal Colleges and Universities Foundation Meeting, Rockingham, VA	X						X	X	X	X	X	X
Department of the Interior – Bureau of Indian Affairs												
Business Overview for Economic Development, Phoenix, AZ				X	X	X	X	X	X	X	X	X
Second Annual Business and Economic Youth Conference, Denver, CO			X			X	X	X	X	X	X	X
Department of Labor – Employment and Training Administration												
New Employees Training, Washington, DC	X					X	X		X	X	X	X
New Managers Training, Washington, DC	X					X	X		X	X	X	X
Workshops for the Credit Work Group, Washington, DC	X					X	X		X	X	X	X
Environmental Protection Agency – American Indian Environmental Office												
Tribal Caucus Meeting, Washington, DC	X					X			X	X	X	X
Tribal Caucus and National Tribal Work Group Meeting, Miami, FL		X				X			X	X	X	X
Tribal Operations Committee Meeting, Washington, DC	X								X	X	X	X

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ENVIRONMENTAL PROTECTION AGENCY – Office of Cooperative Environmental Management												
Good Night for End to Cancer Board, Various Locations		X							X		X	X
Native Advisory Committee for Environmental Policy and Technology, Washington, DC		X							X	X	X	X
Native and Environmental Address to Commissioners Meeting, Washington, DC		X							X	X	X	X
ENVIRONMENTAL PROTECTION AGENCY – Office of Research and Development												
Academic Laboratory Director/Deputy on Center Director's Meeting, Washington, DC		X				X	X			X	X	X
OSHA Emerging Pathogens Workshop, Chicago, IL			X					X			X	X
OSHA Inclusive Risk Workshop, Washington, DC		X				X	X			X	X	X
Smithsonian Institution – National Museum of the American Indian												
NIAM Digital Workshop, Washington, DC	X								X		X	X
NIAM Strategic Advisory Committee Meeting, Washington, DC	X								X			X



Technical Assistance

- Technical Assistance and Training for Federal Grants in Indian Country
 - Administration for Native Americans (ANA) – help desk, training and technical assistance, individual and community consultation on economic development, cultural preservation, environmental protection
 - Tribal Child Care (TriTAC) – technical assistance for Tribal childcare grant administrators and cluster training for grant management
 - Office of Native American Program Indian Housing (ONAP) – technical assistance and training for Native American Housing Assistance and Self-Determination Act (NAHASDA) grantees.



Service Regions

HUD Region



TriTAC



ANA Region



NIH Region





Program Services at a Glance

Projects for	TA and Training	Event Mgmt.	Admin. and Support Services	Business and Strategic Planning	Health and Children	Language, Culture, Subject Matter Experts	Communications and Outreach	Surveys and Focus Groups
ANA								
TriTAC								
NIH								
IHS								
EPA								
HUD								
BIA								
Amer. Legacy Fdtn.								
NA Org.								

25 NAMS staff and consultants have tribal affiliations.



Consultation and Subject Matter Expertise & Outreach

- **Tribal Consultation** – HHS Offices – coordination and facilitation
- **Environmental SME**– EPA ORD – management consulting
- **Public Health SME** – HHS Offices – metrics and analysis
- **Outreach** – HHS Offices – Native American outreach on SIDS, AIDS, tobacco and pulmonary disease
 - Research, testing, development and outreach of targeted health education



Environment Services Support

- Policy analysis
- Public health
- Strategic and long-range planning
- Organizational assessment and development
- Performance measurement and reporting
- Management auditing, design, and implementation





Staffing

ONSITE:

- Provides program management support staff to DHS headquarters
- Has access to a large pool of retired military staff and active duty military dependents
- Can provide disciplined people who understand the law enforcement environment

OFFSITE:

- Provides cost effective, onshore, secure remote site staff
- Can utilize our Native American certified status for very cost competitive rates



Training Workshops

- **DHS/Coast Guard** – enlisted, flag and civilian senior executive training
- **DHS/Coast Guard** – career transition assistance seminars for the USCG
- **HUD** – specialized training and orientation for HUD staff on Sovereign Nations



Our Partners

- ACKCO
- Adecco Government Services
- All Native Systems
- Chickasaw Nation Industries
- CSC
- Lakota Express
- Lee Hecht Harrison
- Mandaree Enterprise Corporation
- Premier Alliance
- Salas Design
- Sitech Corporation
- SRA International
- Tom Porter Group





Awards

- 2006- ACF-Outstanding Contractor of the Year
- 2006- Northern Virginia Business Success Award
- 2006 - Native American Business Leaders Award (NABL) - Volunteer of the Year (Patricia Parker, President/CEO)
- 2005 – Office Depot Businesswoman of the Year (Pat Parker)
- 2005 – Lifetime Achievement – Enterprising Women Hall of Fame
- 2005 Red Ribbon Leadership – National HIV/AIDS Partnership
- 2004-2006– Diversitybusiness.com – Top Virginia Minority Business
- 2004 – ACF Honor – Outstanding Contractor of the Year Award
- “Above and Beyond” from Camp Pendleton
- “Excellence in Teamwork” from Camp Pendleton



Our Clients

Department of Agriculture

Department of Health and Human Services

- Administration for Children and Families
- Administration for Native Americans
- Centers for Disease Control and Prevention
- Health Resources and Services Administration
- Indian Health Service
- Office of Public Health/Office of Minority Health
- Program Support Center

Department of Homeland Security

Department of Housing and Urban Development

Department of the Interior/Bureau of Indian Affairs

Department of Labor

- Employment and Training Administration
- Veterans Employment and Training Service

Environmental Protection Agency

- American Indian Environmental Office
- National Health and Environmental Effects Research Laboratory
- Office of Cooperative Environmental Management
- Office of Solid Waste and Emergency Response
- Office of Resources Management and Administration

US Air Force

US Army

US Coast Guard

US Marine Corps

US National Guard and Army Reserve

US Navy





THANK YOU

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